PROJECT PLAN DEVELOPMENT AND IMPLEMENTATION POLICY FLOWCHART

NON-CITY OF BOSTON DPT.

Step 1

Review Funding Availability & Submit to MOHS Project Plan, including Requester Information, Plan Narrative, and Budget. (See General Project Plan Submission Procedure)

Rejected Conditionally

CITY OF BOSTON DPT.

Step 1

Review Funding Availability & Submit to MOHS and OBM Project Plan, including Requester Information, Plan Narrative, and Budget. (See City of Boston Project Plan Submission Procedure)

Rejected Conditionally

MOHS

Step 2

Log and Review Plan. Return Plan to Submitter with one of three Statuses:

- Rejected
- Rejected Conditionally
- Provisionally Approved

(See Project Plan Review Procedure)

Rejected → End

OFFICE OF BUDGET MANAGEMENT

Review for short term impacts on the Sponsoring Department's budget, but also any potential long term ramifications for the Department or the City.

SUBMITTING ORGANIZATION

Step 3

In conjunction with MOHS, complete and submit Plan Mission Hierarchy & Deliverables worksheets, along with Pre-Requisition Forms, as needed. (See Project Development Procedure)

Provisionally Approved

Review Mission Hierarchy and Deliverables Worksheets, along with Pre-Requisitions

SUBMITTING ORGANIZATION & MOHS

Implement Plan